



# SkillsUSA Washington State Leadership & Skills Conference

**March 31-April 2, 2022**

**Hotel Murano, Tacoma, Washington**

Thank you for participating in SkillsUSA during this ever-changing year. We are excited to be back on the west side of the state for 3 years! This conference will be a little different as we navigate restrictions and struggles that schools continue to have with staffing, bussing and travel. Our dream is you will stay through the whole conference and stay with us at the Hotel Murano. In reality, I know some schools will travel each day and some will come for specific events. Some contests may even be happening in your region or at Boeing and people will come to opening or the awards ceremony. Please remember to keep name badges with you! The registration cost will be the same for all types of participation. This year we are fortunate to have our national Executive Director, Chelle Travis speaking at our conference!

## **INVITATION LIST:**

SkillsUSA Washington invitation list available February 25 at [www.skillsusawashington.org](http://www.skillsusawashington.org). Only register students on the invitation list and their advisors or chaperones. Alternates may register as observers. Please notify Terri Lufkin at [director@skillsusawashington.org](mailto:director@skillsusawashington.org) ASAP if a student is not going to compete. This will allow us time to contact the next student on the invitation list. You may contact the alternate's advisor if you have their contact information. Please include Terri Lufkin and [coordinator@skillsusawashington.org](mailto:coordinator@skillsusawashington.org) with your communication.

## **REGISTRATION:**

Registration is \$110 for contestants, advisors and delegates. Registration is open February 25 – March 11. All registrations must be completed at: [www.skillsusa-register.org](http://www.skillsusa-register.org) for everyone

attending “SkillsUSA Washington Leadership and Skills Conference”. Contestants and advisors **must** both register. Your online submissions and agreements are adequate, you do not need to bring printed forms to registration. Submission of completed registration will create your invoice to forward to your financial department. Your INVOICE, not Fee Estimate, is proof of your registration. For questions regarding your registration, please call 844-875-4557. \$50 per person late fee will be charged for registrations not completed by March 11. **Purchase order or payment must be on file with the SkillsUSA Washington Office prior to picking up your school’s contest materials at check-in. Registration fees are non-refundable.** You may pay registration invoice by credit card with 4% fee. Call Terri at 360.904.8578. Please have your invoice number, credit card number, expiration, CID, zip code and email of person to send receipt when you call.

### **REGISTERING FOR CONTESTS:**

Individuals may compete in up to three contests. (1) Technical Skills Contest and either (2) Leadership Development Contests or (2) Occupationally Related Contests. If not participating in a Skill Contest, individuals may participate in a combination of 3 leadership and occupationally related contests. Individuals may participate in only one state sanctioned Technical Contest, even if it is held locally. Aerospace, Welding Sculpture and Interactive Game Design do not count as a technical contest this year. **At NLSC**, students are limited to one contest.

### **REGISTERING ALTERNATES:**

Register all non alternates first and make sure that registration is submitted and your invoice created. Then go back into [skillsusa-register.org](http://skillsusa-register.org) and register the alternate as an observer and DO NOT SUBMIT. Send [director@skillsusawashington.org](mailto:director@skillsusawashington.org) an email with ALTERNATE registered in the subject line. In the email, let me know the contest your contestant would like to compete in. We’ll notify you if there is a spot available.

### **HOTEL INFORMATION:**

SkillsUSA Washington will be using the Hotel Murano as our approved hotel. All participants requiring lodging should stay at approved conference hotel. All reservations must be made by contacting the hotel directly at 877-239-0882 and stating you are with SkillsUSA. You may also use this link [Hotel Murano reservations](#) All reservations are subject to availability. The hotel address is 1320 Broadway Plaza, Tacoma, WA 98402. All reservations must be made with a form of arrival guarantee. This can be a credit card to be used in case of NO SHOW. Purchase orders are due 1 week prior to reservation to [marilyn.meyer@provenance.com](mailto:marilyn.meyer@provenance.com). A check prepaying group stay is due 1 week prior to arrival. Send to: Marilyn Meyer, Hotel Murano, 1320 Broadway Plaza, Tacoma, WA 98402. Any requests to have rooms blocked on the same floor, or as close as possible must be received 1 week prior to arrival and will be accommodated based on availability. Send requests to Marilyn Meyer. If attendees are arriving via bus or passenger van, arrangements must be made 1 week prior to arrival to ensure an area of the parking lots is roped off and payment for parking is arranged. There are refrigerators in rooms but no microwaves. Hotel Room Rates: \$164 single/double, \$174 triple, \$184 + 13.5% Pierce County occupancy tax and \$1.50 per night tourism fee. **The end date for this room rate is March 10.** Hotel Check in is 3:00 pm, check out is 11:00 am. There is complimentary wi-fi in rooms and public areas. Self-parking is \$16.50 per day + taxes, this will be charged with reservation, you do not need to pay at parking lot kiosk and put a receipt on your dash. Hotel Murano, signed W-9 Tax ID # 20-5876697 is available by request to Marilyn Meyer or Terri Lufkin, [director@skillsusawashington.org](mailto:director@skillsusawashington.org). There are restaurants in walking distance posted at [skillsusawashington.org](http://skillsusawashington.org) on the “SLSC” tab.

**REGISTRATION MATERIALS:**

Pick-up registration packet at Hotel Murano Pavilion, March 31 between 12:00 & 3:00 PM. Please have one advisor per school pick up packets. Students are not allowed to pick up registration packets.

**RESUME:**

Each contestant is required to submit a one-page resume at **each contest and call backs**. Submit resumes to contest host and at job application. There is an automatic deduction if no resume is received.

**PROFESSIONAL TEST:**

Contestants will take a SkillsUSA Professional Test. Details of the Professional test will be emailed to advisors registered for the conference. The professional test is mandatory. A study guide can be found at <https://skillsusawashington.org/> on the "SLSC" tab.

**NATIONAL LEADERSHIP AND SKILLS CONFERENCE:**

The NLSC "Nationals Declarations Form" (gold) will be given to contestants immediately following closing ceremony. Information about NLSC will be at [www.skillsusawashington.org](http://www.skillsusawashington.org). Registration will open April 5 and close April 30<sup>th</sup>. Flight information needed for registration.

**ADVISOR ACKNOWLEDGEMENTS AND CODE OF CONDUCT:**

Advisor acknowledgment and code of conduct agreements will be sent to all registered participants for digital signature.

**REGISTRATION OF STATE OFFICER & ADVISOR:**

State Officers must be registered for the conference but there is no fee if they are not competing. If a state officer is competing, they need to be registered as a contestant and pay registration. State Officer's housing will be covered by the state office. Officer trainer will make rooming assignments. Meals will be provided for state officers Tuesday evening through Thursday lunch. State Officers and Advisors are responsible for meals Thursday dinner and Friday dinner. Friday lunch is on own or box lunch available if competing off site. Saturday "order in" lunch will be provided to officers and advisors at the Convention Center.

**TECHNICAL STANDARDS:**

Advisors, review Technical Standards with your contestants prior to the SkillsUSA State Championships. Current technical standards are available with professional membership. If you have difficulty accessing with your PIN #, contact SkillsUSA Customer Care at 1-844-875-4557 or [customercare@skillsusa.org](mailto:customercare@skillsusa.org).

**LEADERSHIP CONTESTS:**

Notebooks must be dropped off Thursday during registration. Notebooks will be evaluated by a panel of judges. Notebooks that have not completed 80% of requirements will not be allowed to compete on Friday. Chapter Displays, Promotional Bulletin Boards, and Notebooks must be picked up by 7:00 PM Friday, April 1 at Conference Headquarters or will be discarded. It is an Advisor's responsibility to give Leadership contestants their contest times. These contest times have been pre-assigned. Check for postings in your registration packet and at registration.

**TECHNICAL CONTESTS:**

Technical Skills Contests will have written tests during the contest unless otherwise stated in contest updates at [skillsusawashington.org](http://skillsusawashington.org), "SLSC" tab.

## **DRESS CODE:**

All students and advisors are to be in official or professional dress at opening session, delegate meetings, workshops and awards ceremony. Anyone not wearing required dress may not be allowed entrance to events listed above. **SkillsUSA Washington Polo Shirts are allowed as Official Dress in Washington State only.** Polos may be purchased at the conference, sizes and colors limited. The objective of the SkillsUSA dress code is to project a sharp, professional image to business, industry, and the general public. Each advisor and student have a responsibility to project the best image possible. **Check the dress requirements for specific contests so your students will not be penalized.** Pictures are available at [SkillsUSA.org](https://www.skillsusa.org). Contest orientation, Thursday night social and Friday night activity dress is casual.

## **DONATIONS & PRIZES:**

SkillsUSA Washington receives prizes and donations for some contest areas. Local advisors and interested persons may solicit prizes and donations for presentation to contestants after the Awards Program. Contact [director@skillsusawashington.org](mailto:director@skillsusawashington.org) for a current sponsorship form or if you need a donation receipt or letter from SkillsUSA Washington. We have prizes for more contests than we ever have, thanks to LOWES! If you ever shop at LOWES, remember to tell them thank you for supporting SkillsUSA and SkillsUSA Washington. You must be present to receive prizes or make arrangements with someone from your school or region to deliver to winners. SkillsUSA Washington will not be delivering prizes. Medals and banners may be mailed. Scholarship information can be emailed if not picked up after awards ceremony.

## **ADVISOR MEETING:**

Advisor Meeting will be held Saturday morning 8:00 AM. Please attend this meeting as important association information will be discussed. Advisors who have items for the agenda should contact SkillsUSA Washington at [director@skillsusawashington.org](mailto:director@skillsusawashington.org). Regional advisor meetings are scheduled in the same room right after the Advisor Meeting. Contact your Regional Coordinator to have regional items put on the agenda.

## **DELEGATE ASSEMBLIES & VOTING DELEGATES:**

Delegates from each SkillsUSA Chapter will meet 9:30-11:00 AM on Saturday. State Officer Candidates will be introduced and campaign speeches will be given. State delegates will discuss new business and constitutional amendments. We will be electing state officers for next year's State Officer Team on an open State Ballot. Each region is allowed two officers on the State Officer Team (total of twelve possible officers). All State Officer Candidate letters of recommendation and school transcripts are to be sent to [karmenwarner@gmail.com](mailto:karmenwarner@gmail.com) by April 1. The State Officer Application will be found at <https://skillsusawashington.org/about-us/state-officers/>

Each chartered school will have 2 delegates plus one for each 50 active members above the first 50, plus one for 100 percent of the total possible membership. Please select your voting delegates prior to the conference and prepare them for participation in their State Delegate Meeting. Voting delegates will be identified by a ribbon attached to their name badges that are included in your registration packet. Submissions to the agenda for the State Delegate Session must be made in writing and sent to the State Executive Director by March 16<sup>th</sup>. The SkillsUSA Washington Constitution can be found at <https://skillsusawashington.org/about-us/constitution-by-laws/>

# SkillsUSA Washington State Leadership and Skills Conference – 2022

## Tentative Schedule

### Thursday, March 31

- Noon-3:00 pm CHECK-IN One Advisor per school, no students
- Confirm leadership contest times at registration and in registration packet
  - Drop off Notebooks at registration
- 3:00-4:30 pm OPENING Session
- 4:30-6:30 pm Conference Registration Continued
- 5:30-6:30 pm Technical Contest Orientations
- 6:00-7:30 pm Job Interview & Employment Applications Accepted. You DO NOT need to be in professional dress – (ID Required) \*
- 7:00-10:00 pm Quiz Bowl Rounds 1 & 2  
Health Knowledge Bowl
- 7:00-9:00 pm LAN Party
- 11:00 pm Curfew

### Friday, April 1

- 6:00 am Prepackaged breakfast to go
- 7:00 am Busses to Technical Contests
- 8:30-2:00 pm BLOOD Donation and shuttle to Red Cross
- 8:00-1:00 pm Technical Contests
- 12:00-1:00 pm SET UP: Chapter Displays, Promotional Bulletin Board & Notebooks
- 12:30-2:00 pm Leadership Judges Lunch and Orientation  
**LUNCH on your own for advisors and contestants, plan accordingly**
- 2:00-6:00 pm Leadership Contests
- 6:00-7:30 pm State Officer Candidate Interviews
- 6:30-7:00 pm PICK UP: Chapter Displays, Promotional Bulletin Board & Notebooks at Conference Headquarters
- 7:00-10:00 pm Social Activity – Dance – dessert provided
- 11:00 pm Curfew

### Saturday, April 2

- 8:00-9:00 am Advisor Meeting and Regional Meetings
- 8:00-10:00 am FINALS – Job Interview FINALS – Job Skills Demo 'A'
- 9:30-11:00 am State Delegate Meeting & Election
- 1:00 – 3:00 pm Awards Ceremony – Do NOT LEAVE UNTIL END OF CEREMONY